



# DOCUMENTATION NEEDED FOR YOUR APPLICATION

**FC** | First Capital  
A Mortgage Company

Please feel free to contact me  
with any questions or concerns  
regarding any of these items.



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[www.firstcapitalmtg.com/simonatik](http://www.firstcapitalmtg.com/simonatik)

- o Complete online application at [firstcapitalmtg.com/simonatik](http://firstcapitalmtg.com/simonatik)  
(A credit report will be run to assure accurate information regarding credit scores and monthly liabilities.)
- o Clear copy of current government issued ID or Driver's License
- o 2 year residential and employment history with accurate employer names, addresses, phone numbers, dates of employment and title/ positions held
- o Last 2 years W-2's (for all W-2 employees on application)
- o Last 2 years of filed Federal tax returns (**ALL** pages including schedules, any K-1's and 1099's)
- o If you are self-employed and/or you own >25% of any entity, provide:
  - o 2 years business returns (Form 1120, 1120S or 1065) for each business
  - o YTD P&L and Balance Sheet for each business (sample templates available)
- o Most recent 30 days of pay stubs (if pay is monthly, please submit 2 months of pay stubs)
- o Most recent 2 months bank statements for all assets, including checking, savings, retirement, investments. Your name and FULL account number must be displayed.  
**\*IMPORTANT:** Provide **ALL** pages (if statement shows page 1 of 8, we need ALL 8)
- o If you own any properties, please provide for each property:
  - o Most recent mortgage statement
  - o Insurance (walls-in HO6 policy if condo) declaration page showing annual premium
  - o Most recent HOA dues statement (if applicable)
  - o Evidence of most recent property taxes paid
  - o Rental/lease agreement if rental property

\*Additional documentation may be required upon review of the above.